

SANCTIONING AND RISK MANAGEMENT POLICY

1. All Ontario teams must be fully registered with Field Hockey Ontario and Field Hockey Canada and all members of these teams must be registered with Field Hockey Ontario and Field Hockey Canada. Verification of membership status can be obtained by contacting the Field Hockey Ontario office at 416-426-7023.
2. All Ontario teams and members of these teams must be members in good standing with Field Hockey Ontario and Field Hockey Canada. Verification of membership status can be obtained by contacting the Field Hockey Ontario office at 416-426-7023.
3. All tournament officials (umpires and technical officials) must be fully certified at the provincial level and be members of Field Hockey Ontario / or another Provincial Association and FHC. Non-Canadian umpires must be certified by their National Association.
4. A qualified medical therapist must be on duty at all times during the event and be present 30 minutes prior to the first match and remain for 30 minutes after the last match.
5. Any team participating from outside Canada must be covered fully under their own insurance policy and proof of this coverage must be provided to the tournament committee prior to the start of play. Field Hockey Ontario's insurance policy does not extend to participants from outside Ontario.
6. Individual foreign players participating in any FHO or FHO sanctioned tournament must pay a fee of \$40.00 and must have their own insurance coverage valid in Canada.
7. Any Ontario or Canadian resident playing for a foreign team must pay a fee of \$25.00. They should also be members in good standing of their provincial association and FHC.
8. All Non-Ontario teams/players must be members in good standing of their provincial association and FHC. Such teams must send a team list/roster to FHO at least 14 days before the start of the tournament. Teams/individuals must bring a letter regarding proof of membership in good standing from their provincial association.
9. The tournament regulations include a section on Discipline and each participating team is made aware, in writing, of the consequences of misconduct on or off the field.
10. Agree to obey all the rules/regulations of the facility rental contracts.

11. Age groups for junior competitions must be followed, no substitutions or alterations. Age groups are set at Under 21, Under 18, Under 16 and Co-ed Under 13 as of January 1st of that calendar year. All age groups are to be divided in men and women divisions except for U-13, which will be Co-ed. Younger age groups, will be permitted pending FHO Tournament Committee approval.
12. For all junior aged tournaments, a photo ID is required with proof of age for verification.
13. All teams participating in an FHO sanctioned tournament must submit a final team roster to the Tournament Co-coordinator and/or Technical Delegate a minimum of one half hour before the respective team's first game. No additions or substitutions shall be allowed once the roster has been submitted.
14. All sanctioning forms must reach the FHO office four (4) weeks before the start of a tournament. Where tournament organizers do not conform to the FHO sanctioning policy there will be a fine of \$300.00 and may result in refusal of sanctioning for their tournament in the future.
15. All forms as well as the signed agreement must be received by FHO at least four (4) weeks prior to the start of the event.
16. All FHO tournaments - a team may withdraw from a tournament at least 14 days prior to the start of the event with a refund of entry fees. No refunds will be given after this date. Teams withdrawing within seven (7) days of the start of the tournament will not be allowed to enter the following year.
17. All Ontario teams are encouraged to have a certified coach on the bench (min. Level 1) for all games of the FHO and FHO sanctioned tournaments.
18. For any FHO and FHO sanctioned tournaments mouth guards and shin pads are mandatory for any age group under 21 years. For senior events they are highly recommended. In case of an injury, there will be no insurance coverage if the injured player was not wearing a mouth guard.
19. All serious incidents involving participant discipline must be reported to FHO in writing within 5 working days.
20. A brief tournament report including a record of all carded players must be sent to the FHO office within 4 weeks of the date of completion of the event.

These requirements must be met by all tournaments requesting sanctioning. They are in place to ensure that:

- a) Risk from injury is kept at a minimum
- b) Standards of hockey are maintained
- c) All participants are covered by insurance
- d) Members can participate in a safe environment.

FAILURE TO FULFILL THESE REQUIREMENTS SHALL RESULT IN THE WITHDRAWAL OF SANCTIONING AND THE AGREEMENT WILL BECOME NULL AND VOID. IT MAY ALSO RESULT IN THE REFUSAL OF SANCTIONING IN THE FUTURE

SANCTIONING AND RISK MANAGEMENT AGREEMENT

Tournament Information (to be completed by club/event organizers)

Name of Event _____

Contact Name _____

Address _____

Phone _____ Fax _____

E-mail _____

Location of Event _____

Name of Physiotherapist _____

Physiotherapist Phone _____

Copy of Tournament Regulations Enclosed _____ yes

List of Officials Attached _____ yes

Membership Verified with Field Hockey Ontario _____ yes

A brief tournament report including a record of all carded players must be sent to the FHO office within 4 weeks of the date of completion of the event.

PLEASE COMPLETE THIS FORM AS WELL AS SIGN THE AGREEMENT. THIS FORM MUST BE COMPLETED AND RETURNED TO FIELD HOCKEY ONTARIO FOUR (4) WEEKS PRIOR TO THE START OF THE EVENT.

We, the _____ Field Hockey Club agree to fulfill ALL the requirements listed in the Field Hockey Ontario Sanctioning and Risk Management Policy. In turn, Field Hockey Ontario agrees to sanction the event and will allow tournament organizers to state on entry forms and or publications that the event is sanctioned by Field Hockey Ontario.

Signature of club contact _____ Date _____

FHO USE ONLY: SIGNATURE: _____ SANCTIONED
DATE: _____

